

SWINFEN AND PACKINGTON PARISH COUNCIL

**Ms Jayne Minor
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Our Ref: JM

10 January 2018

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Room 1, Conference Centre, HMP Swinfen on Wednesday 17 January 2018 commencing 7:00 pm** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)
Parish Clerk**

AGENDA

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area (see notes at the end of the Agenda).

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

- 3. MINUTES**

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 08 November 2017 (Minute Nos. 37-49) (**ENCLOSURE**).

- 4. CHAIRMAN'S ANNOUNCEMENTS**

5. THE HIGH SPEED RAIL PLANS

Members are requested to debate the up to date position relating to the High Speed Rail Plans.

6. REVIEW OF FINANCIAL REGULATIONS

Members are requested to review the Parish Council's Financial Regulations which were adopted on 22 September 2010 (**ENCLOSURE**).

7. REVIEW OF STANDING ORDERS

Members are requested to review the Parish Council's Standing Orders which were adopted on 14 July 2010 (**ENCLOSURE**).

8. REVIEW OF LOCAL GOVERNMENT PENSION SCHEME – EMPLOYER DISCRETIONS POLICY

Members are requested to review the Parish Council's Local Government Pension Scheme – Employer Discretions Policy which was adopted on 02 July 2014 (**ENCLOSURE**).

9. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as amended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

10. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's December 2017 and January 2018 salary (**PINK ENCLOSURE**).

11. DATE AND TIME FOR NEXT PARISH COUNCIL MEETINGS

The next Parish Council Meetings will be held on Wednesday 14 March 2018 and Wednesday 16 May 2018 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7:00 pm.

PUBLIC FORUM SESSION AT PARISH COUNCIL MEETINGS

Residents of Swinfen and Packington Parish Council have an opportunity to speak at each Parish Council meeting:

- 1. The Public Forum session will usually be the first item on the Agenda.*
- 2. The Public Forum will last up to 15 minutes and members of the public can ask the Parish Council a question (or make a statement).*

3. *Your statement or question must relate to a matter of special relevance to Swinfen and Packington or within the responsibility of the Parish Council.*
4. *Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Parish Council.*
5. *You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
6. *After each speaker the Chairman of the Parish Council (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*

If a written answer is to be given this will be sent to you at your stated address.

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD
AT THE CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON
WEDNESDAY 08 NOVEMBER 2017 COMMENCING AT 7:05 PM**

PRESENT

Councillor J Barnes (in the Chair)
Councillor Dyott

In attendance

Ms J Minor, Parish Clerk

37. APOLOGIES FOR ABSENCE

Councillor J Barnes and Mrs Harrison

38. DECLARATIONS OF INTEREST AND DISPENSATION

None declared.

39. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 13 September 2017 (Minute Nos. 27-36) as circulated, be approved as a correct record and signed by the Chairman.

40. CHAIRMAN'S ANNOUNCEMENTS

40.1 Mitigation between Flats Lane and Packington Moor Farm

The Chairman informed all present that an email had been received from Mr J Loescher asking if the Parish Council would send a letter of support to Mr Jonathan Lord, Senior Engagement Manager of High Speed Two (HS2) Limited supporting additional mitigation east of the HS2 line between Flats Lane and Packington Moor Farm. The main issues to include in the letter are as follows:-

- Proposals have been put forward for additional mitigation east of the HS2 line between Flats Lane and Packington Moor Farm.
- This area is in an important area of Green Belt between Tamworth and Lichfield.
- Mitigation would assist in screening the railway from the Heart of England Way.

- Mitigation would assist in screening the railway from Jerrys Lane. Flats Lane and Jerrys Lane are used by 100's of recreational cyclists every week.
- The mitigation would assist in retaining the value of Packington Moor Farm.

RESOLVED That a letter be sent.

41. THE HIGH SPEED RAIL PLANS

Members had nothing to report on HS2 at this moment in time.

42. GOAL NETS (Minute No. 33 - 15 September 2017 refers)

RESOLVED That this item be moved to the next Agenda in the absence of Councillor Mrs Harrison.

43. SCHEDULE OF PAYMENTS TO DATE

RESOLVED That the schedule of payments to date be received and noted.

44. BUDGET

RESOLVED That the Parish Clerk's report detailing actual to date figures for 2017/2018 budget be received and noted.

45. 2018/2019 PRECEPT ON LICHFIELD DISTRICT COUNCIL

RESOLVED Members felt that in light of Lichfield District Council withdrawing the council tax support grant in the sum of £325 then the level of precept to be declared on Lichfield District Council should be £4,675.

**46. FOR INFORMATION
GENERAL DATA PROTECTION REGULATION/DATA PROTECTION BILL 2017**

RESOLVED That the information be received and noted.

47. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

48. PARISH CLERK'S SALARY

RESOLVED That cheques be drawn in respect of the Parish Clerk's October 2017 salary (**cheque number 100430**) and November 2017 salary (**cheque number 100431**), HMRC - December 2017 (**cheque number 100432**), Staffordshire Pension Fund - December 2017 (**cheque number 100433**), HMRC - January 2018 (**cheque number 100434**) and Staffordshire Pension Fund - January 2018 (**cheque number 100435**).

49. DATE, VENUE AND TIME OF NEXT PARISH COUNCIL MEETING

RESOLVED That Wednesday 17 January 2018; 14 March 2018 and 16 May 2018 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 pm be confirmed as the next Parish Council meetings.

(The Meeting closed at 7:20 pm)

Signed

Date

Swinfen and Packington Parish Council
Ms Jayne Minor
Parish Clerk
6 Highfield Close
Burntwood
WS7 9AR

24 November 2017

Dear Ms Minor,

Re: Mitigation between Flats Lane & Packington Moor Farm

Thank you for your letter regarding the above.

To confirm, the visual impact on receptors, such as existing residential properties, users of Jerry's Lane and the Heart of England Way, have already been assessed within the Act's Environmental Statement (ES) with the proposed planting allowing for mitigation.

The mitigation planting on the west side of the line of route, proposed under the Act scheme design, and assessed within the Environmental Statement (ES), is for woodland planting to provide habitat replacement and connectivity, visual screening and landscape integration. Through ongoing surveys there have been protected species identified within the area that may require mitigation to be included within the woodland planting, which will be confirmed during HS2's main works contractor's detailed design. This would require the provision of woodland planting to remain on the west of the line of route.

As you will be aware HS2's appointed main works contractor have commenced their detailed design and construction programme for the HS2 line of route between Hints and Whittington. This will include using reasonable endeavours to reduce the impacts presented within the Act ES. At the time of writing, it is expected that their review will be concluded within the next 6 months.

It is important to note that additional mitigation in this area is constrained as HS2 only have powers for land within the Act. HS2 has a general assurance not to buy more land than is needed for the construction and operation of the railway, and moreover, does not have compulsory purchase powers to acquire any land from other landowners outside of the Act limits. Any additional mitigation outside of the Act powers and plans would require separate assessment including justification for additional powers to acquire the land and for the increased cost of implementing the additional mitigation.

In addition, some of the land to the east of the line of route included within the Act will be used for construction activities and may not be permanently required for the scheme. Other land may have been purchased under what is termed 'discretionary property schemes' and in all cases, the land's